

INJURED AT WORK?

A GUIDE FOR EMPLOYERS



WHAT IS THE WSIB?

The WSIB is here for you! The WSIB gives you insurance coverage in case a worker gets hurt at work. It can pay doctor's bills, medication, medical treatment and wage loss. As the employer, coverage is provided by your premiums.

WHEN DOES WSIB COVERAGE BEGIN?

Coverage begins the date the worker arrives at the agreed upon point of departure in their home country and remains in place until the worker returns home. If you have questions, call the WSIB at 1-800-387-0750.

WHEN IS THE WORKER COVERED BY THE WSIB?

While travelling in Ontario, they are covered when:

- in transit from an airport in Ontario to your locations
- using a bus or car with your authorization
- coming to and from your locations on a direct, uninterrupted route

In addition to work coverage, they are also covered during:

- time off and meal time while on the premises
- while sleeping in the location provided by you

WHEN IS THE WORKER NOT COVERED BY THE WSIB?

Workers are generally not covered during:

- recreational activities away from your locations
- visits with friends and family
- other activities not related to their employment

ABOUT THE WSIB

The Workplace Safety and Insurance Board (WSIB) is an independent trust agency that administers compensation and no-fault insurance for Ontario workplaces. We are committed to delivering what matters to the workers and employers of Ontario: fast, accessible service and fair benefits at a fair price. The WSIB provides wage-loss benefits, medical coverage and help getting back to work – the best possible outcome following an injury on the job.

For more information on reporting a workplace injury or illness, please go to www.wsib.on.ca.

CONTACT

Phone: 1-800-387-0750 or 416-344-1000
(TTY: 1-800-387-0050)
7:30 am to 5:00 pm EST,
Monday to Friday

Mail: Workplace Safety and Insurance Board
200 Front Street West
Toronto, ON M5V 3J1

Fax: Local 416-344-4684
Toll-free 1-888-313-7373



THE 4 STEPS OF INJURY REPORTING TO THE WSIB

DID YOU KNOW...

The WSIB covers foreign agricultural workers in Ontario?

You have reporting responsibilities if the worker gets hurt?



1 GET MEDICAL ATTENTION

Provide first aid. If more serious treatment is required, transport the worker to the appropriate medical facility or call an ambulance. You must pay the costs for transporting the worker.

REMEMBER: If First Aid is the only treatment required, you do not need to report to the WSIB. If you are not sure if you must report, you can call us at 1-800-387-0750.

2 INVESTIGATE & DOCUMENT

You must investigate and keep a detailed record of what happened and the steps you took to correct the problem.

CONTACT US!

Please call us at any time if you have questions or need help with filling out the form. Call us at 1-800-387-0750 and someone will be able to assist you. We can provide translation services when necessary.



The WSIB is here to help!

Find us online at www.wsib.on.ca

3 REPORT TO THE WSIB

Submit Form 7 - Employer's Report of Injury/Disease within three days after learning of your worker's injury or illness and provide a copy to the worker.

- You must report a work-related injury or illness to the WSIB if a worker needs more than first aid and/or is absent from work, earns less than regular pay, and/or requires modified work at regular pay for more than seven calendar days.
- You must pay your worker a full day's wages on the day of the incident. If the worker has lost wages and the claim is allowed, WSIB loss of earnings benefits start the working day after the accident occurs.

4 STAY PART OF THE TEAM

It's really important for you to stay in touch with the worker and the WSIB. This way we can ensure that all injured workers have the information and support they need to safely get back to work.

At the WSIB, we do hope that you'll never have to report an injury or illness, but we're here to help and support you if you do.

REMEMBER: You must tell the WSIB if your worker is injured at work.

Please notify the WSIB if injured workers leave the country!